

Academic Issues Committee
Minutes for Meeting - August 28, 2017
Carmichael 106
1:00 PM

- I. Determination of Quorum. Janie Hubbard, Miguel Mantero, Stacy Hughey Surman, Liza Wilson (ex-officio), Kevin Richardson, Sara McDaniel, Michael Lawson

- II. Approval of Previous Minutes: The minutes for the April 24, 2017 meeting.

- III. Old Business:
 - a. OIRA Syllabus: A customized syllabus template/framework will be created for the College of Education. The template is not yet ready and will be reviewed and made available to the faculty at a future date. *Updated syllabus format sent via email to all COE faculty.*
 - b. Intent to Pursue Program Change Form: An updated form was discussed and reviewed for changes to programs (Not for new courses). The form will be added to the AIC website. The new form will be sent out to faculty with the inventory form. *The newest version of the form was sent via email to all COE faculty.*
 - c. KIN 405: The committee members approved the new course for earliest offering in Fall 2018. *Signed paperwork was taken to the Dean's office.*
 - d. KIN Name Change. During previous meetings, the committee discussed Dr. Jonathan Wingo's restructuring plan and name change proposal for Kinesiology. Via e-vote on June 24, 2017, the committee approved the bachelors, masters, and doctoral degree name changes from Human Performance to Kinesiology. *Signed paperwork was taken to the Dean's office.*
 - e. Select/elect incoming AIC chair and secretary: Angela Benson – Chair and Stacy Hughey Surman – Secretary
 - f. SPE 504: Introduction to Assistive Technology. Dr. Kagendo Mutua. A New Course Proposal was presented by Dr. Mutua and Ms. Elizabeth Stewart. The course is to allow MA students to take a course at UA rather than having to take the course at UAB. The course would have wide appeal and need. *The course will go back to the departments for review and comment.*
 - g. SPE 374: Families of Children with Special Needs. Dr. Sarah McDaniel presented a name change proposal for Dr. Robin McWilliam. The name change would allow the course title to better reflect current content. The committee suggested a different title, though agreed to approve the one proposed. Dr. McWilliam revised the title on the *Inventory Form and the syllabus and the paperwork was submitted to the dean's office.*
 - h. Proposal for Alternative Doctoral Residency (ADR). Department of Educational Leadership, Policy and Technology Studies. Dr. Claire Major presented an alternative doctoral residency proposal to allow the program to adopt a policy similar to those in other programs. It was noted that the Graduate School is working on a new residency policy. *The proposal will go to departments for review and comment.*

- i. CIE 499/599: Special Topics in Curriculum, Teaching, and Learning. New course proposal by Dr. Holly Swain. After discussion, *Dr. Swain will be invited to attend the September AIC meeting for questions.*
- j. Informational Item: Change in BCE 525 hours: Dr. Joy Burnham submitted the informational item to change the current number of hours for master's program 6 hrs. to 12 hrs. for Clinical Mental Health and School Counseling students. *Moved to September agenda.*
- k. Informational Item: Change in BCE 625 hours: Dr. Joy Burnham submitted the informational item to change the current number of hours for doctoral program to 18 hours. *Moved to September agenda.*
- l. Informational Item: BCE 625: Dr. Joy Burnham submitted a name change for BCE 625 to become Doctoral Internship in Counselor Education. *Moved to September agenda.*
- m. New course for BCE master's programs: Dr. Joy Burnham submitted that BCE 517: Title: Professional Issues, Ethics, and Advocacy in Counseling. This course would be a new course for Clinical Mental Health Counseling, School Counseling, and Rehabilitation Counseling. *The committee requested that the full course proposal be brought to the next meeting for discussion.*
- n. Meeting Time Conflicts: Due to conflict with 1:00 for many members, the meeting will be moved to 11:00 AM.

IV. Adjournment and Next Meetings:

- a. The next meeting will be September 25, 2017, **11:00, Graves 229.**
- b. Meeting adjourned at 2:35 pm