

Minutes
Academic Issues Committee
April 24, 2017
Carmichael 106
1:00 PM

- I. Determination of Quorum. Members present: Janie Hubbard, Julie Bannerman, Miguel Mantero, Stephen Tomlinson, Oleg Sinelnikov, Kathy Wetzel (ex-officio), Elizabeth Wilson (ex-officio) (acting secretary for Stacy Huhgey Surman), Michael Lawson, George Mugoya, Robin McWilliam (alternate), Angela Benson, Sara McDaniel

- II. Approval of Previous Minutes. The March 27th minutes were approved.

- III. Old Business:
 - a. AIC NISP Process: The committee revised the AIC NISP process. The AIC NISP process was approved and is effect beginning in Fall 2017. The NISP process will be placed on the AIC website.
 - b. KIN 113: Dr. Margaret Stran proposed a name change for KIN 113 to Introduction to Paralympic Sports. Approved.
 - c. OIRA Syllabus: A customized syllabus template/framework will be created for the College of Education. The syllabus is considered a legal contract with the student and will contain specific requirements. All parts of the course syllabus not included in the template/framework are to be included in the Appendix of the Syllabus. A sample template was brought to the meeting (Dr. Liza Wilson) and will be made available to faculty.

- IV. New Business
 - a. KIN - Restructure and NISPs: Dr. Jonathan Wingo attended to discuss the feedback and discussion from the departments across the College of Education. He provided a new organizational chart that included proposed programs for Kinesiology. Kinesiology retracted prior NISPs except the undergraduate Sport Administration Program. Committee discussed multiple concerns focused on CIP codes, impact on existing courses/faculty lines, graduate assistants, and which programs would offer certificate based degrees. The undergraduate Sport Administration Program NISP was previously discussed within the committee and also carried forward for departmental review. There were no concerns reported by departmental AIC representatives. The NISP was sent for an AIC e-vote and approved on May 1, 2017.

 - b. KIN 405 & 406 Sport Management-Trends & Issues. New course proposal. Dr. John Vincent. Dr. Vincent will be asked for full syllabi and the new *Intent to Pursue Program Change form*, which originates with the department chair.

- c. SPE 374 – Families of Children with Disabilities. Course name change from “Parenting Children with Disabilities”. Dr. Robin McWilliam. Committee Approved.
- d. BCE 613: Substance Abuse Counseling. New course proposal. Dr. George Mugoya. Approved.
- e. Proposal for Graduate Certificate in Instructional Technology. Dr. Angela Benson. Approved.
- f. Course change from co-requisite to prerequisite. CEE 495 (Elementary Internship). Prerequisite CEE 401 (Classroom Management). Janie Hubbard. Committee Approved.
- g. All proposals must be accompanied by the *Intent to Pursue Program Change form*. These forms will originate with department chairs. Dr. Elizabeth Wilson. See attached.

V. Adjournment and Next Meetings:

- a. The next meeting will be Fall 2017.
- b. Meeting adjourned at 2:25 pm.