Minutes

Academic Issues Committee

September 25, 2017

**GRAVES 229 11:00 AM**

1. Determination of Quorum: Members present: Angela Benson, Janie Hubbard, Stacy Hughey Surman, Michael Lawson, Stephen Tomlinson, Miguel Mantero, Sara McDaniel.
2. Approval of Previous Minutes: The Minutes were approved with needed edits. Edits will be made before minutes disseminated to the college.
3. Old Business:
   1. SPE 504: Introduction to Assistive Technology. After review in the departments and comments, the new course proposal was approved.
   2. Proposal for Alternative Doctoral Residency (ADR) for HEA PhD and EdD programs. Department of Educational Leadership, Policy and Technology Studies. Dr. Claire Major presented an alternative doctoral residency proposal to allow the HEA program to adopt a policy similar to those in other programs. It was noted that the Graduate School is working on a new residency policy. The proposal was approved.
   3. CIE 499/599: Special Topics in Curriculum, Teaching, and Learning. New course proposal by Dr. Holly Swain. Dr. Swain and Dr. Karen Spector presented the new course and responded to questions. Revisions concerning the correct form and needed clarification to specify the course to CIE will be completed. The revised proposal will be sent to the COE departments for review and comment*.*
   4. Change in BCE 525 hours: Dr. Joy Burnham submitted the informational item to change the current number of hours for master’s program 6 hrs. to 12 hrs. for Clinical Mental Health and School Counseling students. The committee will support this change. The change, pending revisions, was approved.
   5. Change in BCE 625 hours and title: Dr. Joy Burnham requested to change the current number of 12 hours for doctoral internship to 18 hours and to change the name to Doctoral Internship in Counselor Education. The committee will support this change. The change, pending revisions, was approved.
   6. New course for BCE master’s programs: Dr. Burnham and Dr. Junfel Lui submitted a proposal for BCE 517 - Professional Issues, Ethics, and Advocacy in Counseling, a new course for Clinical Mental Health Counseling, School Counseling, and Rehabilitation Counseling. The committee requested that the syllabus be updated. The revised proposal will be sent to the COE departments for review and comment*.*
4. New Business
5. AIC Administrative Items
   1. Informational Items - Changes to course titles or descriptions could be submitted to the committee as informational items, but should be submitted separately to avoid need for new course proposal form. Updated syllabi are required.
   2. Review by COE Departments – Informational items will not be sent to COE departments for review; all other items will be sent to departments for review and comment.
   3. New Administrative Council cover sheet. The sheet was reviewed. Committee chair will discuss details with Lisa Matherson and report back at October meeting.
6. Informational Item: KIN 491: Course title change proposed by Dr. Jonathan Wingo. The change was approved via email vote.
7. Course Number Change – CRD 553: Course number change proposed by Dr. Julianne Coleman. Dr. Coleman will be invited to October meeting to answer committee questions*.*
8. Informational Item: BCE 619 title change to “Supervision in Counselor Education” to reflect 2016 CACREP language. Dr. Joy Burnham and Dr. Junfel Lui presented. The change, pending revisions, was approved.
9. New course: BCE 636. Dr. Burnham and Dr. Lui presented. The revised proposal will be sent to the COE departments for review and comment.
10. New course: BCE 635 “Teaching and Scholarship in Counselor Education” to reflect 2016 CACREP language. Dr. Burnham and Lui presented. The committee determined that this was a new course rather than a title and number change. Revised new course proposal will be sent out to COE departments for review and comment.
11. OIP Ecuador – Quito, Ecuador Proposal: A new site was discussed. The site will replace a site that will not be renewed. Dr. Joy Burnham presented. The proposal was approved.
12. OIP Ecuador – Samborondon, Ecuador Proposal: A new site was discussed. The site will replace a site that will not be renewed. Dr. Joy Burnham presented. The proposal was approved*.*
13. EDU 400/500. Dr. Kathy Wetzel submitted this new course proposal. Committee had questions so Dr. Wetzel will be invited to October meeting.
14. SPE 508/608. New course proposal submitted by Dr. Robin McWilliam. Committee had questions so Dr. McWilliam will be invited to October meeting.
15. SPE 607. New course proposal submitted by Dr. Robin McWilliam. Committee had questions so Dr. McWilliam will be invited to October meeting.
16. Adjournment and Next Meetings:
17. The next meeting will be Monday, October 30, 2017, **11:00am, Graves 229.**